

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on February 9, 2022 at 6 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place via freeconferencecall.com phone in meeting software due to the COVID-19 pandemic.

The meeting was called to order by Cheryl Santore.

Those present were:

R. Baker	A. Abriola	S. Testa
R. Delano	C. Santore	
J. Johnston	A. Zorzi	
J. Santagata	R. Smith	

The first order of business tonight was the BBMUA's reorganization for the year 2022.

Nomination was made by Robert Delano for Joseph Santagata as the BBMUA's Chairman.

m/Johnston s/Delano appoint Joseph Santagata as the BBMUA's Chairman.
m/passed

Nomination was made by Jeffery Johnston for Richard Baker as the BBMUA's Vice-Chairman

m/Delano s/Johnston appoint Richard Baker as the BBMUA's Vice-Chairman.
m/passed

Nomination made by Richard Baker for Cheryl Santore as the BBMUA's Secretary/Treasurer

m/Johnston s/Baker designate Cheryl M. Santore as the BBMUA's Secretary, Treasurer and Finance Officer.
m/passed

m/Baker s/Johnston to approve The Atlantic County Record and The Daily Journal as the official newspapers for the BBMUA for 2022. m/passed

m/Baker s/Johnston adopt resolution R-6-2022 a resolution designating official newspapers of the BBMUA as the Atlantic County Record and The Daily Journal for the year 2022. m/passed

m/Baker s/Johnston retain Romano, Hearing, Testa & Knorr, P.A. as the BBMUA's auditor for the year 2022. m/passed

m/Baker s/Johnston adopt resolution R-7-2022 awarding contract for professional services pursuant to the fair and open process to Romano, Hearing, Testa & Knorr for auditing services for the year 2022 for a yearly amount not to exceed \$64,000.00. m/passed

m/Johnston s/Baker retain Remington, Vernick & Walberg Engineers as the BBMUA's engineers for the year 2022. m/passed
Baker – Yes; Delano – Yes; Johnston – Yes; Abriola – No; Santagata – Yes

m/Baker s/Johnston adopt resolution R-8-2022 a resolution awarding the contract for professional services pursuant to the fair and open process to Remington, Vernick & Walberg for engineering services for the year 2022. m/passed
Baker – Yes; Delano – Yes; Johnston – Yes; Abriola – No; Santagata - Yes

m/Baker s/Johnston retain Testa, Heck, Testa & White, P.A. as the BBMUA's solicitor for the year 2022. m/passed

m/Baker s/Delano adopt resolution R-9-2022 a resolution awarding the contract for professional services pursuant to the fair and open process to Testa, Heck, Testa & White for legal services for the year 2022 for a yearly salary amount of \$12,000.00 and an additional salary amount of \$145.00 per hour for non-salaried services. m/passed

m/Baker s/Johnston retain JP Capizzi Law Office as the BBMUA's bond counsel for the year 2022. m/passed

m/Johnston s/Baker adopt resolution R-10-2022 a resolution awarding the contract for professional services pursuant to the fair and open process to JP Capizzi Law Office for bond counsel services for the year 2022. m/passed

The committees for the year 2022 are as follows:

Policies, Procedures & Personnel:	Richard Baker
Finance:	Robert Delano Anthony Abriola
Plant Operations & Construction:	John Formisano Jeffery Johnston

In addition the Chairman will serve as an alternate to any committee as needed.

Amanda Morris of Remington & Vernick sent the 2022 Contract for Engineering Services to Secretary/Treasurer Cheryl Santore for execution and return. The contract is for the period February 1, 2022 through January 31, 2023.

A copy of the contract for Legal Services for execution in accordance with the response to the Request for Qualifications was provided. The contract is for the period February 1, 2022 through January 31, 2023.

Steve Testa of Romano, Hearing, Testa & Knorr thanked the board for the reappointment as the BBMUA's Auditor for the incoming year. He informed the board that his contract was provided for execution in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2022 through January 31, 2023.

Mr. Testa informed the board that the GASB 75 was distributed by the State of New Jersey today. This report is required to complete the BBMUA's 2020 Audit. Mr. Testa will keep the board informed of the progress with the annual audit.

Jason Capizzi of JP Capizzi Law Office forwarded the proposed contract for execution in accordance with the response to the Request for Qualifications and needs to be executed. The contract is for the period February 1, 2022 through January 31, 2023.

A copy of the letter received from the State of New Jersey Department of the Treasury Division of Pensions and Benefits providing the 2022 Employer Liability for the Annual Pension Contribution to PERS was given to the board. This invoice must be paid by April 1, 2022.

Cheryl Santore informed the board that Mary Pearsall of the New Jersey I Bank submitted the accrued interest statement for the month ending January 31, 2022. This interest is being accrued and will be rolled into the permanent financing for the Pump Station Rehabilitation Project.

Cheryl Santore obtained a quote from Dell for two new computers for the office. The total quote obtained is \$2,874.04. Our computers have been freezing up while we are working and we have to keep rebooting them. The computers we have now are over 8 years old. We budgeted the money to replace them in 2021 but did not do so. Ms. Santore stated if the board is in agreement a motion is needed to approve the purchase of two new computers from Dell per quote no. 3000110922024.1 in the amount of \$2,874.04 for the BBMUA office.

m/Baker s/Johnston to purchase two computers from Dell in the amount of \$2,874.04 for the BBMUA office. m/passed

m/Baker s/Johnston to accept the minutes of the last regular meeting held on January 26, 2022. m/passed

Plant Superintendent Alan Zorzi obtained a quote from Falasca Mechanical who we are under contract with to demo an existing fan coil. In the plant there is a boiler system that has been in existence since 1969 when they originally built it. This coil is currently leaking over the new control panel for the plant that we just upgraded. The quote received was for a cost not to exceed \$6,276.00. Falasca will demo the existing fan coil, extend the piping to move it away from the new control panel, install the new fan coil unit, thermostat and all of the hangings.

m/Delano s/Johnston to approve the demolition and purchase and installation of a new fan coil to the boiler system in the plant by Falasca Mechanical for a cost not to exceed \$6,276.00. m/passed

m/Baker s/Johnston to file all correspondence sent out for review without reading number 1 through number 12. m/passed

m/Baker s/Delano to pay all bills presented for the month of February 2022.

m/passed

The next regular meeting will be held on February 23, 2022 at 7:00 p.m.

m/Baker s/Johnston to adjourn the meeting 6:21 p.m.

m/passed

Submitted by

Cheryl Santore-BBMUA Secretary